



ADDENDUM TO
AMERICAN INSTITUTE CATALOG VOLUME 1.2

(PUBLISHED July 01, 2025)

Addendum Date: August 27, 2025

**(This addendum is an integral part of the catalog. Any data stated in the addendum
supersedes any contradictory information contained in the catalog.)**

ADDENDUM

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**Addendum for General Information
(American Institute Facilities and Contact Information)
Effective August 27, 2025**

Page 9 (Revision to Cherry Hill Campus Information)

The Cherry Hill, NJ non-main campus is located at 2201 NJ-38. The location occupies the 8th floor of an office building. The space consists of approximately 14,000 square feet. Public transportation and ample parking are available.

Page 10 (Revision to Toms River Campus Information)

The Toms River non-main campus is located at 2363 Lakewood Road. The location occupies the first floor and second floor of an office building. The space consists of approximately 12,000 square feet. Convenient public transportation and ample parking is available.

Page 10 (Revision to Somerset Campus Information)

The Somerset non-main campus is located at 80 Cottontail Lane. The location occupies a first-floor suite of an office building. The space consists of approximately 11,000 square feet. Public transportation and ample parking are available.

**Addendum for Certification, State, and National Certification
(Electrical Trades Technology)
Effective August 12, 2025**

Page 38 (Revision to Electrical Trades Technology only)

Program Name and Credential Awarded	States where enrolled students are physically located	States/Territories for which American Institute has determined that its curriculum <u>meets</u> the state/territory educational requirements for licensure or certification	States/Territories where American Institute has determined that its curriculum <u>does not</u> meet the state/territory educational requirements for a license or credential	States/Territories for which American Institute <u>has not made a determination</u> that its curriculum meets the state/territory education requirements for licensure or certification
Electrical Trades Technology <u>New Jersey students:</u> Licensure as a Class A Journeyman Electrician is available when an Applicant has acquired 8,000 hours of practical experience working with tools in the installation, alteration or repair of wiring for electric light, heat or power, which work shall have been done in compliance with the National Electrical Code, and who	New Jersey, Pennsylvania	New Jersey, Pennsylvania		Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Georgia, Guam, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana,

<p>has had a minimum of 576 classroom hours of related instruction.</p> <p>You can read more about the specific opportunities for the Class A Journeyman Electrician license on 13:31-5.1 Initial Class A Journeyman Electrician license of the NJ Administrative Code Board of Examiners of Electrical Contractors.</p> <p>The New Jersey Board of Examiners of Electrical Contractors website also has additional information on the electrical contractor licensure exam and requirements for other electrician qualifications and licensure at: https://www.njconsumeraffairs.gov/elec (Note: in order to become a Licensed Electrical Contractor, which is different from a Qualified Journeyman Electrician, the state of NJ requires all applicants to have completed an approved four-year electrical apprenticeship program).</p> <p><u>Pennsylvania students:</u> No state license is required in Pennsylvania, but to perform electrical services you must comply with the state's Home Improvement Consumer Protection Act, and there may be license requirements for your specific municipality that you can check into for further details. It is possible in some Pennsylvania municipalities to become a licensed journeyman by acquiring adequate on-the-job experience and passing an exam issued by the International Code Council (ICC) in the county or city you plan to operate in. Many Pennsylvania cities, such as Pittsburgh and Philadelphia, do not offer journeyman electrical licensing.</p>				<p>Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Mexico, New York, North Carolina, North Dakota, Ohio, Oregon, Puerto Rico, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, U.S. Virgin Islands, Utah, Vermont, Virginia, Washington, Washington D.C., West Virginia, Wisconsin, Wyoming</p>
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**Addendum for Academic Standards
(Grading Scales)
Effective August 12, 2025**

Page 97 (Revision)

DIAGNOSTIC MEDICAL SONOGRAPHY

LETTER	GRADE AVERAGE RANGE	DESCRIPTION	QUALITY POINTS
A	93-100	Excellent	4.0
B	86-92	Good	3.0
C	80-85	Fair	2.0
**F	0-79	Failure	0.0
P/F	Pass/Fail	Pass/Fail	Not effected
W	N/A	Withdrawn	Not effected
I	N/A	Incomplete	Not effected
TR	N/A	Transfer Credit	Not effected

** If a student fails a course and must repeat it, they may be required to audit a lab course that they have previously passed in order to maintain the hands-on skills associated with those applied lab courses. Students must pass the theory, lab, and clinical segment for each term before progressing to the next term.

**Addendum for Programs
(Diagnostic Medical Sonography)
Effective August 12, 2025**

Page 97 (Revision)

TERM	CODE	COURSE NAME	SEMESTER CREDITS	THEORY	LAB	CLINIC	SIMULATION	DELIVERY METHOD
1	DMS 112	Anatomy, Physiology and General Pathology	3	45	0	0	0	Online
	DMS 113	Introduction to Sonography	3	45	0	0	0	Online
	DMS 114	Scan Lab I	2	10	84	0	0	Blended
2	DMS 122	Cross Sectional Anatomy & Imaging Techniques	3	45	0	0	0	Online
	DMS 124	Scan Lab II	2	10	84	0	0	Blended
	DMS 125	Ultrasound Physics I	3	45	0	0	0	Online
3	DMS 235	Ultrasound Physics II	3	45	0	0	0	Online
	DMS 231	Abdomen/Superficial Structures Sonography I	1	23	0	0	0	Online
	DMS 232	Obstetrics/Gynecology Sonography I	1	23	0	0	0	Online
	DMS 236	Scan Lab III	2	0	63	0	0	On Campus
	DMS 237	DMS Simulation I	3	0	0	0	160	Simulation
4	DMS 245	Ultrasound Physics III	3	45	0	0	0	Online
	DMS 241	Abdomen/Superficial Structures Sonography II	1	23	0	0	0	Online

	DMS 242	Obstetrics/Gynecology Sonography II	1	23	0	0	0	Online
	DMS 246	Scan Lab IV	1	0	44	0	0	On Campus
	DMS 247	DMS Clinic II	5	0	0	240	0	Clinic
5	DMS 255	Ultrasound Physics Review	1	23	0	0	0	Online
	DMS 251	Abdomen/Superficial Structures Sonography III	1	23	0	0	0	Online
	DMS 252	Obstetrics/Gynecology Sonography III	1	23	0	0	0	Online
	DMS 257	DMS Clinic III	7	0	0	320	0	Clinic
6	DMS 263	Abdomen/Superficial Structures Review	3	45	0	0	0	Online
	DMS 265	OB/GYN Review	3	45	0	0	0	Online
	DMS 267	DMS Clinic IV	7	0	0	320	0	Clinic
		TOTALS	60	541	275	880	160	

Total Semester Credit Hours	60
Total Contact Hours	1856
Total Theory Hours	541
Total Lab Hours	275
Total Simulation Hours	160
Total Clinical Hours	880

**Addendum for Programs
(Electrical Trades Technology)
Effective August 12, 2025**

Page 99 (Revision)

FOR NEW JERSEY STUDENTS: CLASS A JOURNEYMAN ELECTRICIAN LICENSURE

Licensure as a Class A Journeyman Electrician is available when an Applicant has acquired 8,000 hours of practical experience working with tools in the installation, alteration or repair of wiring for electric light, heat or power, which work shall have been done in compliance with the National Electrical Code, and who has had a minimum of 576 classroom hours of related instruction.

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or city you plan to operate in. Many Pennsylvania cities, such as Pittsburgh and Philadelphia, do not offer journeyman electrical licensing.

**Addendum for Course Descriptions
(Course Description)
Effective August 12, 2025**

Page 133 (Revision)

MCB327 PRACTICUM EXPERIENCE 120 Contact Hours/2.0 Semester Credits

This course provides supervised placement in a non-classroom setting at a health care facility/medical office, remote site, or computer simulation. This experience enables the student to synthesize and apply concepts and skills learned in the Medical Coding and Billing program. The Practicum Experience permits student involvement in the medical coding and billing environment of the facility/simulation.

Prerequisites: MCB 313, MCB 314

**Addendum for Tuition and Fees
(Tuition and Fees)
Effective August 27, 2025**

Page 138 (Revision)

PROGRAM	TUITION	REGISTRATION FEE	LAPTOP FEE**	TECHNOLOGY FEE
PHARMACY TECHNICIAN	\$5,000	\$25	\$250	\$250